

Research, Special Purpose & Consulting Reports

Income and Expenditure Statement

Image 1

Income and Expenditure Statement for the period ending 31 October 2015					
Cost Centre/Project: 150.02089 - Adelaide 1. Library					
Source: 007 Commercial &/or Self funding					
Project Manager ID 1071: Library -					
	Month Actual	2015 YTD Actuals	Commitments	YTD Actuals plus Commitment	
Carry Forwards (CF)					
Total Carry Forwards (CF)	0	69,494	0		69,494
Income					
Other income	7,895	12,520	0		12,520
Total Income	7,895	12,520	0		12,520
Internal Transfers	0	0	0		0
FUNDS AVAILABLE BEFORE EXPENDITURE (INCLUDING CF)	7,895	82,014	0		82,014
Expenditure					
Salary Expenditure					
Non Academic	5,091	32,358	5,437		37,795
Total Salary Expenditure	5,091	32,358	5,437		37,795
Non-Salary Expenditure					
Books/Manuals	370	4,383	0		4,383
Teaching and research	370	4,383	0		4,383
Total Non-Salary Expenditure	370	4,383	0		4,383
Total Expenditure	5,461	36,741	5,437		42,178
OPERATING SURPLUS / (DEFICIT) INCLUDING CF	2,434	45,273	(5,437)		39,836

The columns of this report are:

- **Month Actual** – totals for transactions in the current month (in Image 1 the month is October 2015)
- **2015 YTD Actuals** – totals for transactions from the beginning of the year to the current month inclusive
- **Commitments** – salary commitments to end of contracts or year end and any un-received purchase orders in the system as at the end of the current month
- **YTD Actuals plus Commitments** – gives a basic full year forecast of YTD balances including committed funds

For research, special purpose & consulting projects:

- **FUNDS AVAILABLE BEFORE EXPENDITURE (INCLUDING CF)** row total in orange is Carry Forwards plus Income plus Internal Transfers
- **Total Expenditure** is Salary Expenditure plus Non-Salary Expenditure
- **OPERATING SURPLUS / (DEFICIT) INCLUDING CF** amount in orange is the Funds Available before Expenditure (including CF) minus the Total Expenditure. The amount (\$39,836 in Image 1) in the YTD Actuals plus Commitments column is the

amount left uncommitted to spend or, if a negative number (shown in brackets), the amount that the project is overspent, taking commitments into account

The words "Back to Summary" at the bottom of the report are a hyperlink that can be clicked on to get back to the Summary Report.

Image 2

	50	Non-Salary Expenditure		
	51			
	52	Student Allowances		5,000
	53			
-	54	Student services		5,000
	55			

There are + signs next to the major row headings which can be clicked on to expand the rows to show the detailed account lines. (In Image 2, the Student Services (under Non-Salary Expenditure) has been expanded to show that the total of the income is in Student Allowances.) Once the rows are expanded, the amount in the month actual column can be clicked on to take the user to the transaction drill down sheet for that amount.