

ACADEMIC INTEGRITY REGISTER
REPORT OF ACADEMIC MISCONDUCT (FORM C)

This form must be completed by a ***Second Reviewer*** for submission to the Academic Integrity Register.

Before completing this form, please refer to the [*Student Academic Integrity Policy*](https://www.flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-policy.pdf)and[*Student Academic Integrity Procedures*](https://www.flinders.edu.au/content/dam/documents/staff/policies/academic-students/student-academic-integrity-procedures.pdf)

**Note**: “academic misconduct” is defined as an intentional or reckless failure to meet academic integrity requirements.

### **STUDENT AND TOPIC DETAILS**

|  |  |
| --- | --- |
| Student ID: |  |
| Family Name: |  |
| Given Name: |  |
| Topic Code: |  |
| Topic Name: |  |

### **Academic Integrity Register Check**

[ ]  A check of the Academic Integrity Register has been made for this student (confidential.register@flinders.edu.au)

### **Description of the Academic misconduct**

The academic misconduct relates to:

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  | Plagiarism | [ ]  | Collusion |
| [ ]  | Cheating in an examination, test or quiz | [ ]  | Contract cheating |
| [ ]  | Fabrication and falsification of results/ data | [ ]  | Complicit actions |
| [ ]  | Breach of ethical or other approval requirements in a research topic | [ ]  | A student re-using their own work (whole or part) without permission |
| [ ]  | Misrepresentation | [ ]  | Other *(please describe)*: |

|  |
| --- |
| *Please provide the following details:** *a brief description of the Academic misconduct*
* *a summary of the student’s response to the allegation (if any). You can include dates of your meeting and/or contact attempts*
* *the reason for your determination*
* *a summary of the educational advice provided to the student*
 |
| [ ]  **I have determined that the action taken by the student was an intentional or reckless failure to meet academic integrity requirements.** |

### **Penalty**

**Coursework Topic**

|  |  |  |
| --- | --- | --- |
| **Assessment type** | **Case number** | **Penalty****(*select one only*)** |
| **Academic work**  | First case |[ ]  A deduction of up to 100% of the available mark with no option for resubmission or supplementary assessment |
|  |  |[ ]  A requirement that the student re-submit the assessment task, with a maximum obtainable grade of Pass  |
|  | Second case (or more) |[ ]  A deduction of up to 100% of the available mark with no option for resubmission or supplementary assessment |
|  |  |[ ]  A requirement that the student re-submit the assessment task, with a maximum obtainable grade of Pass  |
|  |  |[ ]  A Fail Grade for the topic, with a recommendation to the Dean (Education) that the student be permitted a supplementary assessment |
|  |  |[ ]  A Fail Grade for the topic, with no further option for assessment |
| **Examination, test or quiz** | N/A |[ ]  A deduction of up to 100% for the examination, test or quiz, or the relevant component |
|  |  |[ ]  A Fail Grade for the topic, with no further option for assessment |

**Research component of an Honours or postgraduate coursework course**

| **Assessment stage** | **Extent of misconduct** | **Penalty****(*select one only*)** |
| --- | --- | --- |
| **Work in progress** | A small or insignificant element |[ ]  Continuation of enrolment in the research topic subject to conditions (including that the student demonstrates that they have improved their academic skills. |
|  | A substantial or significant element |[ ]  Enrolment in the research topic will be terminated and a further restriction on enrolment in the topic for up to five years imposed |
| **Work submitted for examination** | A small or insignificant element |[ ]  The examination will proceed with a maximum obtainable grade of a Pass and the work must be revised to the satisfaction of the Course Coordinator before the grade is awarded |
|  |  |[ ]  The examination has been paused and the student must revise and resubmit the work for examination |
|  | A substantial or significant element |[ ]  All the following penalties have been applied * The examination will not proceed
* A Fail grade for the research topic
* The student will be precluded from enrolling in the topic again
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### **Reviewer Details**

|  |  |
| --- | --- |
| Name: |  |
| Date: |  |
| College: |  |
| College Role | [ ]  College Academic Integrity Officer[ ]  Dean (Education) |

***Send the completed form to Student Policy and Integrity Services (*****confidential.register@flinders.edu.au*****)***