**Rubric or Marking Guide criteria – Reflection on Employability & Technical Skills**

| | Proposed weighting | Excellent | Average | Poor |
|---|---|---|---|---|
| **Skills Selection and Reflection** | **70%** | • Transferable and technical skills are highly relevant and well justified<br>• Analysis of transferable and technical skills development is comprehensive, insightful and supported by specific examples<br>• Clear connection between skill development and awareness of the workplace<br>• Advanced evidence of reflection with clear alignment to ongoing goals for personal and professional development | • Transferable and technical skills are relevant with adequate justification<br>• Good analysis of the connection between learning experiences and skills required in the workplace with some specific examples provided to demonstrate skills development<br>• Connection between skill development and workplace awareness is mostly clear<br>• Some reflection/connection to goals for personal and professional development | • Transferable and technical skills are inadequate, irrelevant and/or poorly justified<br>• Limited or inadequate connection made between skill development and workplace awareness<br>• Limited or inadequate examples provided to demonstrate skills development<br>• Limited or inadequate reflection with no consideration or alignment with personal or professional development goals |
| **Presentation** | **30%** | • Writing is clear, concise, and logically structured with excellent sentence/paragraph construction.<br>• References are appropriately and consistently identified and cited<br>• Professional language is maintained throughout<br>• No errors in spelling and grammar. | • Reflection is reasonably structured and relatively easy to read with some areas for improvement<br>• References are largely appropriate and consistently identified and cited<br>• Language is largely professional<br>• Few errors in spelling and grammar | • Reflection is incoherent and/or illogically structured interfering with readability<br>• References are absent and/or inappropriately cited and/or inconsistently applied<br>• Language is unprofessional<br>• Many grammatical and spelling errors |