## ResearchNow

This guide explains how to claim a research output automatically 'harvested' into ResearchNow from SCOPUS.

#### Process

1. Login to *ResearchNow* 



2. On the right-hand pane, under the green 'Add new button' select *x number of Research outputs can be imported from Scopus*.





Research outputs claimed from SCOPUS



3. A pop up window appears. This is the list of your research output candidates which can be downloaded from Scopus.

Import candidates from Scopus for	
Research output import candidates for	Not your research outputs? Correct your Scopus IDs
43 results 🔍	Limit result All 🛛 🐨 Sort by As returned by source 🐨
Source data   DOI	Reject
Source data DOI	Reject
Source data   DOI	Reject
Y Import V Source data DOI	Reject
Source data   DOI	Reject
Close	

4. Review the research output candidates in the list.





- 5. If you are affiliated with a research output:
  - 5.1. Select *Import* or the title of the research output.



5.1.1 Check that ResearchNow has the correct author match (Author and affiliations) for this new record. If the match is green (Match), or red (No match) you don't need to do anything. If the match is yellow (2 or more matched), select the most correct option from the drop down list.







5.1.2 Once the author match is confirmed, select *Import and Review*.



5.1.3 Check if the imported information is correct.

	U	Change template 🛛 🚺
EDIT Metadata Metrics	Type Peer-reviewed * Peer-reviewed  Not peer-reviewed	
OVERVIEW Relations Fingerprints Display HISTORY AND COMMENTS	Publication status  Publication statuses and dates  Published  Add cublication status and date.	
ristory and comments	Publication information  Original language  English Title of the contribution in original language  Subtitle of the contribution in original language  Abstract	
	Pages (from-to) Number of pages Article number	
NOTIFICATIONS Editors responsible for handling this submission: None Comment on workflow step change:	Contributors and affiliations  Contributors Contributors Edit	
Import source: Scopus	Status: For validation 🗸 Save	





5.1.4 Scroll down to the *Discipline assignment* and enter in your **2020 Fields of research** code/s.

	Discipline assignment  2020 Fields of research Add 2020 Fields of research Add 2008 Field of research 2020 Socio-Economic Objectives * Add 2020 Socio-Economic Objective
NOTIFICATIONS	Keywords
Comment on workflow step change:	There are no associations Add Flinders Publication Category
#	GRANT FUNDED
	Status: For validation 🔻 Save

5.1.5 Click *Add* to enter your FoR code/s. Up to 3 6-digit codes can be assigned. Each code is to be added individually.

Dis	cipline assignment 👩		
1	2020 Fields of research		
	2020 field of research *		
	% apportionment <b>*</b>		
		 Cancel	Create





Note: you are able to enter a search word if your code is not known. ResearchNow will suggest codes (as shown below) through the search function for the key work Discipline assignment fields. If you are unsure of what 2020 FoR code/s to use, click <u>here</u> for a detailed list. Use the 6-digit 2020 FoR code/s which best reflects the area of research of the output.

Discipline assignment 👔	
2020 Fields of research	
2020 field of research * + medic	_
320506 Medical biochemistry – proteins and peptides (incl. medical proteomics)	<b>^</b>
400308 Medical devices	
400709 Medical robotics	
3207 Medical microbiology	
3206 Medical biotechnology	
2 3208 Medical physiology	
320207 Emergency medicine	
320215 Nuclear medicine	•

5.1.6 Enter *percentage of apportionment* for each code. Note: the total must equal 100% regardless of how many FoR codes are entered.

Discipline assignment 👩		
2020 Fields of research		
2020 field of research <b>*</b>		
% apportionment *		
	Cancel	Create





## 5.1.7 Select Create.

1

### 5.1.9 Enter your 2020 Socio-Economic Objectives.

Discipline assignment 🕐
2020 Fields of research * Add 2020 Fields of research
2008 Fields of research Add 2008 field of research
2020 Socio-Economic Objectives * Add 2020 Socio-Economic Objective
Status: For validation

#### 5.1.10 Select *Save*.

NOTIFICATIONS * Editors responsible for handling this submission: None Comment on workflow step change:	Contributors and affiliations ()	Save	
Import source: Scopus	Status: For validation	Save	

5.2. If you are not affiliated with a research output, from the import pop up window, select *Reject*.



5.3. When you are finished with the import pop up window, select *Close*.





# ResearchNow

## Handy Hints

If you are missing research outputs in ResearchNow, to avoid additional work, search for the research outputs in the *Candidates in Scopus* list *before* you start to manually enter them.

## Notes

The research output is saved with the status *For Validation* which denotes the progression of the research output to the next stage in the workflow. It is added to the queue for the Library to validate the metadata. Once the Library has validated the record, it will appear on your profile on the ResearchNow Portal.

If the research output is not yet ready for validation select the status *Entry in progress* at the bottom of the record before saving. Then when it is ready to be validated by the Library, change the status to *For Validation* and select *Save.* 

